

National External Moderation Plan 2012

The Competenz AMAP's 013, 54 & 113 require all Tertiary Education Organisations (TEO's) which use and report credit against Competenz managed unit standards to engage with a Competenz Moderation system to ensure Industry Standard requirements are met.

The Moderation Plan identifies the unit standards that have been selected for Moderation in 2012 and the processes that will be used to engage with TEOs.

This plan will help Competenz ensure assessment outcomes are:

- consistent with the national standard, and
- fair and valid

The plan will also measure whether TEO's are making consistent judgments of learner performance.

Process

Competenz has a policy of moderating each unit standard on a 3 year cycle. The selection of units to be moderated is based on the published NZQA Traffic Report as well as individual TEO moderation history.

The criteria used for selecting the units to be moderated include, but are not limited to:

- units involving high risk,
- high use units,
- new units, or new versions,
- units that have not been recently moderated.

The Moderation Systems that Competenz will use in 2012 include:

- Pre-Assessment Moderation,
- Post Assessment Moderation,
- Moderation visits.

Pre Assessment Moderation

TEOs are reminded of their responsibility to pre-moderate new assessment material before use. They may pre-moderate their own material, send it to another TEO for moderation, send it to Competenz for pre-moderation, or use pre moderated material from Competenz or another TEO. Evidence of Pre-moderation should be recorded on each document.

Post Assessment Moderation

Post Assessment Moderation will be conducted with all TEOs registering Competenz unit standard results on the NQF. Each TEO will be advised which unit standards and the number of samples that are required for moderation. Competenz reserves the right to request assessments by learner to ensure auditing validity.

Material Submitted for Moderation

The Assessment Material requested for moderation should be submitted to Competenz on time and may include (but not be limited to):

- Assessment Guides and completed schedules,
- questions and model answers,
- evidence of pre-moderation,
- a copy of the unit standard,
- evidence supplied (or collected) for assessment.

It is recommended that copies of original documents be submitted whenever possible.

Moderation Reports

Individual Moderation Reports and the material submitted will be provided to the TEO at the conclusion of the moderation. Where a moderated assessment does not meet the National Standard, TEO's may be requested to submit an action plan to Competenz explaining how the reported issues will be resolved.

Compliance with this Plan

All TEOs are reminded they are required to engage with the Competenz moderation system for all Competenz unit standards they are assessing and reporting credit.

Should a TEO be unable to meet the submission date(s) nominated, they are required to arrange alternative dates with Competenz before the expected submission date.

Competenz AMAP's 013, 54 & 113 may be viewed on the NZQA website. Competenz is in the process of updating its AMAPs to bring them into line with current practice.

Assistance

The Quality Assurance Team at Competenz welcomes TEO requests for assistance or support to help raise the standard of assessment.



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